# Template 6: Data Reporting for key decision maker interviews

*Please see section 3.1.2 of the MOWIP methodology for details on how to conduct key decision-maker interviews.*

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | | |  | | | | **Type**  (choose all that apply) | | 🞏 Key Decision Maker  🞏 Snowball | | | |
| **Name & Position**  (Put code if anonymous) | | |  | | | |
| **Location** | | |  | | | |
| **Duration (mins)** | | |  | | | |
| **Institution** | | | 🞏 Military  🞏 Police  🞏 Gendarmerie  🞏 Government  🞏 Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | **Contact Information for Follow Up**  (keep blank if confidential) | |  | | | |
| **Answers to Interview Questions (in English)** | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| For snowball interviews only: **Identify name(s) of snowball interview** and **relationship with key decision-maker** as well as **contact information** (keep blank if confidential) | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| (**a) Mood of interviewee and (b) emotional reaction to questions** | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **How was the interviewee chosen? (i.e. by the institution, you chose, etc.).** | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **Notes about environment** (who else was present, interruptions, problems, etc.) | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **Top Three Barrier Ranking:** Please ask the person to think of the top three barriers to women’s meaningful participation in peace operations, but without providing a list of the ten MOWIP issue areas (box 2.3 in the MOWIP Methodology). Please record the person’s top three barriers below (1 being the most significant barrier to women’s participation in peace operations, 2 being the second most significant barrier, and 3 being the third most important barrier) according to the corresponding MOWIP issue area. | | | | | | | | | | | | |
| 1 | 2 | 3 | | 4 | 5 | 6 | | 7 | | 8 | 9 | 10 |
| **Transcript of notes** (in English) | | | | | | | | | | | | |
|  | | | | | | | | | | | | |